



# Welcome to the FPD Client Portal



## What is the FPD Client Portal?



- The FPD client portal is a safe and secure way of working with one another.
- It enables us to provide one another with information in a secure, encrypted environment
- It enables you to retain all your “financial life” in one place, storing documents, reviewing your position and booking appointments
- It doesn’t replace our conversations, meetings or chats that we have, but enhances our relationship with a level of security and visibility

## How do I login to the FPD Client Portal?



Log in to the Client Portal with log in details emailed

Login



**Login**

[Set or Reset your password](#)

If you are new to the portal click on Set your password to set your password & access the portal



## What can I do on the FPD Client Portal?



View important information.....	<a href="#">p6</a>
Book an appointment.....	<a href="#">p7</a>
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☰ Welcome Joe and Mary

- 🏠 Home
- 📁 Documents
- 🔑 Service
- 📈 Financial projections
- 📅 Meeting preparation

## Hello Joe and Mary

Welcome to the FPD Client Portal.

In order for us to maximise our time together, this enables you to provide us with information prior to the appointment.

If you are considering joining FPD, the portal can be used to provide some initial thoughts on what you are looking to achieve and provide some high level information.

If you are already an FPD client, this portal can be used to update any changes to your situation, update goals and tick off the achievements.

All information provided and documents uploaded are done so via a secure connection in real time.

If you have any questions, please contact our team on 1300 014 368.

We look forward to meeting with you

Regards Mathew



## View important information



**View** important advice information about;

1. Who we represent
2. What services we offer
3. What we charge
4. How we treat your privacy
5. Information to provide

### Please read

Financial Services Guide Part One	Version 1.1	Dated 1-May-2022	<a href="#">View</a>
Financial Services Guide Part Two	Version 1.1	Dated 1-May-2022	<a href="#">View</a>
Privacy Policy	Version 1.1	Dated 1-May-2022	<a href="#">View</a>
Documents to Provide	Version November 2022	Dated 25-Nov-2022	<a href="#">View</a>

Once each document has been **viewed**,  
You can;

1. Print it out
2. Save it

## Book an appointment



1. Click on book your appointment on the right hand side



Book your appointment

2. Select the type of meeting you would like



Mathew Fogarty

Welcome to my scheduling page. Please follow the instructions to add an event to my calendar.

### FPD Meeting

Meeting with Mathew Fogarty of Financial Planning by Design. Following your booking, you will be taken to our web page. Please have a browse through and in partic...

### Client Planning Meeting

A meeting to review the progress of your goals and your current financial situation. Following your booking, you will be taken to our web page. Please have a brow...

### Client 30 Minute Phone/Zoom Meeting

A quick phone or zoom meeting to determine if we need to take further action or whether the query can be resolved. Following your booking, you will be taken to ou...

### Client Initial Discovery Meeting

The opportunity to explore the goals you wish to achieve and how Financial Planning by Design may assist. Following your booking, you will be taken to our web p...

### Client Strategy Meeting

Let's walk through the strategies and recommendations to take you where you want to

3. Find a time that suits you

### Select a Date & Time

December 2022

MON	TUE	WED	THU	FRI	SAT	SUN
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### Time zone

Sydney, Melbourne Time (11:58am)

## Answer Key Questions

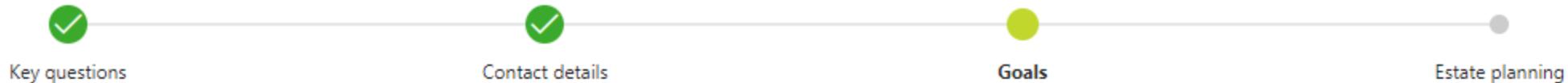


### Step 1 - Key questions

Answer some key questions about how your situation or preferences may have changed.

Click on Step 1 – Key Questions

1. Answer key questions on what you would like to discuss & what advice you are seeking
2. Update your contact details
3. Add or update your goals & what you would like to achieve
4. Update your estate planning situation



Living & Lifestyle		
Fund one-off expenditure of \$300,000 to renovate home	2023/2024	
Fund one-off expenditure of \$10,000 for a holiday to Europe.	Now	
Maintain your current regular living expenditure of \$70,432 (indexed to inflation).	Ongoing	

## Update your information



### Step 2 - Update your information

We need your latest information to ensure recommended strategies and your investments are right for you.

Click on Step 2 – Update your information

1. Update your current financial information & provide notes where required;
  - Bank account balances
  - Loan balances
  - Income
  - Expenditure
  - Investments

Assets				
	Cash	\$25,002	 Updated!	 Add notes
	Superannuation	\$201,839	 Updated!	 Add notes
	Pensions	\$50,000	 Updated!	 Add notes
	Shares	\$55,197	 Please update	 Add notes
Lifestyle Assets				
	Lifestyle assets	\$925,000	 Please update	 Add notes



## Upload documents



Upload statements



### Securely upload documents

#### 1. Click on upload statements

- Bank account balances
- Loan balances
- Payslips
- Budgets
- Investment/super/insurance statements

#### 2. Click on Add

### Uploaded documents



### Statements, pay slips and other supporting documents

Add

ANZ bank statement	Uploaded: 24-OCT-2022	<a href="#">Edit</a>	<a href="#">Download</a>
Payslip	Uploaded: 20-OCT-2022	<a href="#">Edit</a>	<a href="#">Download</a>
Household budget	Uploaded: 19-OCT-2022	<a href="#">Edit</a>	<a href="#">Download</a>

#### 3. Select File

#### 4. Click on Add

Upload document

Document **Statements, pay slips and other supporting documents**

\* Document name

Document  No file chosen

## Track your progress & submit



### 1. Track your progress

#### Meeting preparation progress



STEP 1 - Key questions	✓
STEP 2 - Update your information	!
STEP 3 - Submit	!

FPD  
FINANCIAL PLANNING PROCESS

Finish

[Home](#)

Thank you, you have successfully completed the preparation for your meeting! Click the submit button to notify us.

**COMPLETED**

The information you have provided is complete and accurate to the best of your knowledge. You understand and acknowledge that by either not fully or accurately providing information, any recommendation or advice given in these circumstances may be inappropriate to your needs and that you risk making a financial commitment to an investment or product that may not be appropriate to your overall investment objectives, financial situation and particular needs.

Agree

Thank you for completing your meeting preparation. We look forward to seeing you soon!

[Submit](#)

### 2. Click on Submit



#### Step 3 - Submit

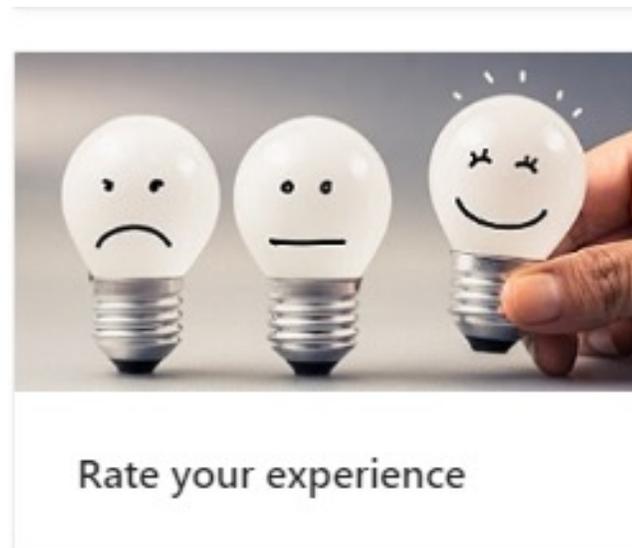
Once you have completed the Key Questions and have Updated your information, please submit your information.

## Rate your experience



1. Click on Rate your experience

Help us improve with your feedback





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## Secure document storage

Conveniently store copies of your important documents in a single, secure location. Have all your important information readily available at your fingertips.



## Keep paper copies

While storing all your important documents in one place is very convenient, it is important that you keep paper originals of legal documents such as Wills and Power of Attorney in a safe place.



## Where can I store my documents?

### Store your documents

1. Click on the section
2. Click on Add
3. Select your file
4. Click on Add

#### Wills

0

A will or testament is a legal document that expresses a person's wishes as to the distribution of certain property after their death.

#### Power of Attorney

0

A power of attorney is a legal document in which a person nominates and gives legal authority to another to act on financial affairs on their behalf.

#### Warranties and proof of purchase

0

A warranty is a written guarantee issued to the purchaser of an article by its manufacturer, promising to repair or replace it if necessary within a specified period of time.

#### Insurance policies

0

An insurance policy is a document detailing the terms and conditions of a contract of insurance.

#### Tax returns

0

A paper or electronic form used to make an annual statement of income and personal circumstances used by the tax office to assess liability or refund of tax.



## Where do I find documents from FPD?



For documents from FPD

1. Click on download
2. Save the document to your file

### Advice related documents

Applications & Forms	Information Release Form	Applications and forms to be downloaded and completed	23-November-2022	<a href="#">Download</a>
Applications & Forms	AIA DDR	Applications and forms to be downloaded and completed	20-October-2022	<a href="#">Download</a>
Agreements & Engagement documents	Terms of Engagement	Our terms of agreement or fixed term agreements outline the services we are providing and the fees charged for those services	19-October-2022	<a href="#">Download</a>

# How to view your position



## Your net position

[View by entity](#)

	Cash	\$25,002	▼
	Superannuation	\$201,839	▼
	Pensions	\$50,000	▼
	Shares	\$55,197	▼
	Lifestyle assets	\$925,000	▼
	Loans	-\$127,500	▼
		<b>\$1,129,538</b>	

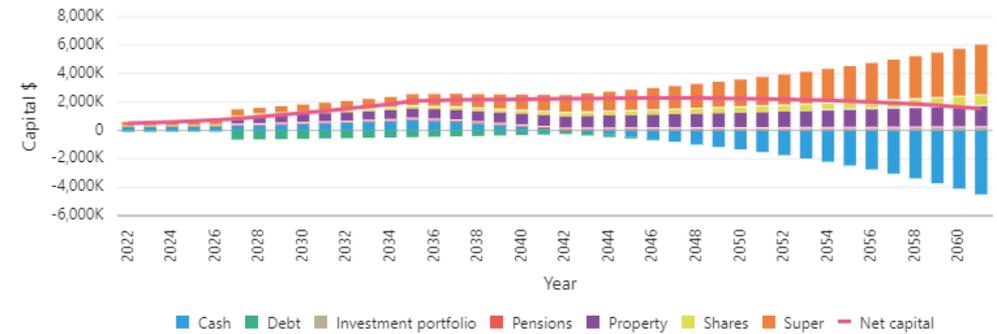
## Your life insurances

AAMI Insurance	AAMI Insurance	Joe	Life: \$1,000,000	TPD: Nil	Trauma: Nil	IP: Nil
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## Risk profile

Joe	FPD Sol - Conservative	
Mary	FPD Sol - Conservative	

Capital position forecast (estimated) as of 20-July-2022



0

Unread documents

1

Stored documents

0

Active services

## How do I view my portfolio?



To view details of your position

1. Click on view by entity
2. Select the dropdown arrow

Net position by entity

Joe			
	Superannuation	\$200,000	▼
	Pensions	\$50,000	▼
	Shares	\$10,647	▼
	Lifestyle assets	\$800,000	▼
	Loans	-\$2,500	▼
		<b>\$1,058,147</b>	
Mary			
	Cash	\$25,000	▼
	Superannuation	\$1,839	▼

Close

Net position by entity

Joe			
	Superannuation	\$200,000	▼

**Details**

**Super**

Entity	Value
AMP Flexible Lifetime Super	\$200,000
	<b>\$200,000</b>

Close

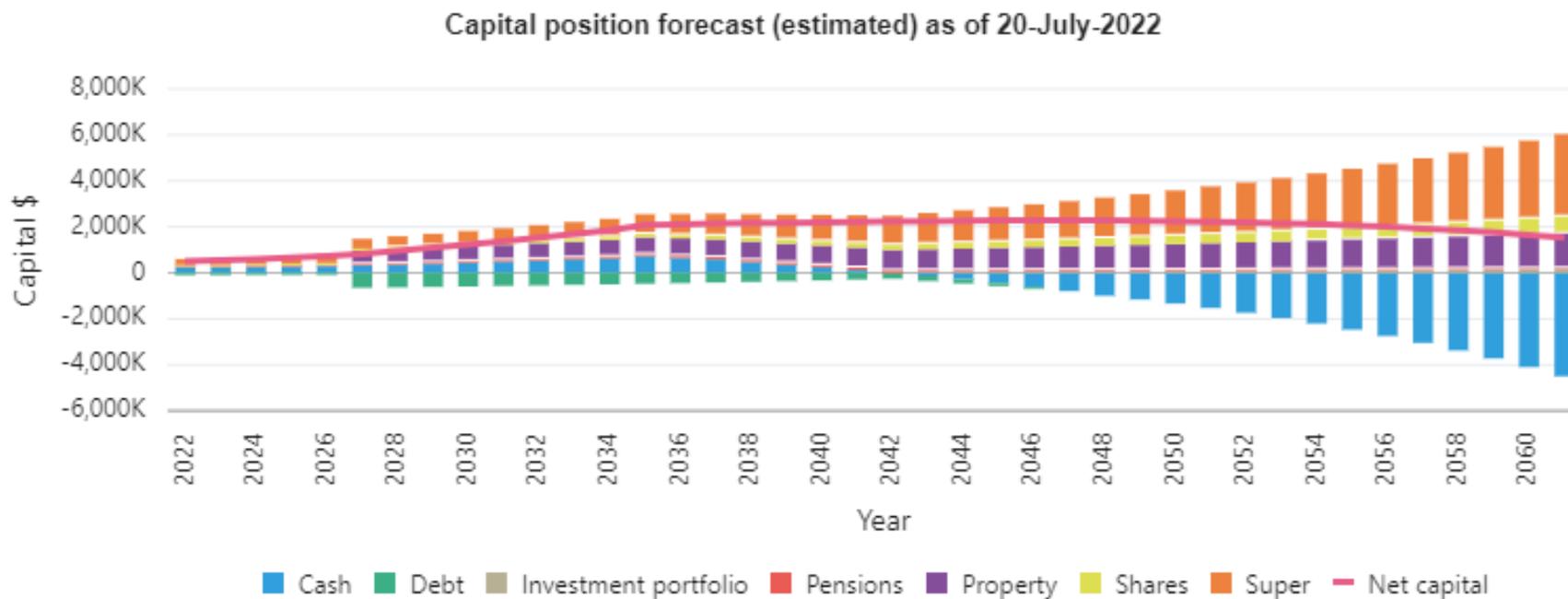
	Cash	\$25,000	▼
	Superannuation	\$1,839	▼

Close

## How do I view my portfolio?



1. Move the cursor over the graph to view different forecasts



# How to view your projections



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## Financial projections

Entity:

Display:  Scenario:

Last updated **20-July-2022**

# How do I view the projections?



1. Select the drop down box to see the options

Display Cash flow

- Cash flow
- Cash flow (chart)
- Centrelink/DVA (chart)
- Balance sheet**
- Capital position
- Capital position (chart)

Joe and Mary  
30 June  
Mary 47.4 48.4 49.4

## Financial projections

Entity Joe and Mary

Display Cash flow Scenario Recommendation v1

Assumptions

Last updated **20-July-2022**

Joe and Mary																
30 June	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037
Joe	52.3	53.3	54.3	55.3	56.3	57.3	58.3	59.3	60.3	61.3	62.3	63.3	64.3	65.3	66.3	67.3
Mary	47.4	48.4	49.4	50.4	51.4	52.4	53.4	54.4	55.4	56.4	57.4	58.4	59.4	60.4	61.4	62.4
<b>Income from all sources</b>																
Gross income - Salary	162,779	167,662	172,692	177,873	183,209	188,705	194,367	200,198	206,204	212,390	218,761	225,324	232,084	239,046		
PAYG tax withheld	-48,573	-50,480	-52,447	-54,475	-56,799	-59,390	-62,054	-64,791	-67,602	-70,510	-73,516	-76,596	-79,773	-83,048		
<b>Net income - Salary</b>	<b>114,206</b>	<b>117,183</b>	<b>120,245</b>	<b>123,398</b>	<b>126,410</b>	<b>129,316</b>	<b>132,313</b>	<b>135,407</b>	<b>138,602</b>	<b>141,880</b>	<b>145,245</b>	<b>148,729</b>	<b>152,311</b>	<b>155,999</b>		